

Cadet Program-Garfield Township Fire Department

1.0 Statement of Purpose

The purpose of this program is to provide instruction and Knowledge of firefighting for future firefighters of the community.

2.0 Scope

This procedure applies to the Garfield Township Fire Department Cadets.

3.0 Definitions

Cadet is any one who is still in high school and between the ages of 15 and 17 and lives in Garfield Township or lives within a 6-mile radius of the fire hall.

Delegated Fire Official is in charge of the cadet program and will be responsible for the conduct, training, records and maintaining cadet requirements. Also responsible for the dismissal if standards are not upheld.

Regular Firefighter is a firefighter on the regular roster.

Application Process is a cadet will fill out application and will meet with Chief and/or delegated fire official in charge of the cadet program for an oral interview. Township Board will approve all applicants. Cadet must be able to prove residency of at least 6 months and live within Garfield Township or within a 6-mile radius of the fire hall.

4.0 Cadet Requirements

The following conditions must be upheld to retain position as a cadet on the Garfield Township Fire Department:

- 4.1.1 Must remain in high school or have high school diploma. If cadet is lacking either one, they must go back to high school or take classes until GED is obtained.
- 4.1.2 Must maintain 2.0-(C) grade point average. Report card is to be displayed to Delegated Fire Official after each marking period. If grade point falls below 2.0, cadet will be dismissed until grades are brought up, or progress report shows improvement.
- 4.1.3 If in high school, must not respond to an alarm between 2200 hours (10:00 P.M.) and 15:15 (3:15 P.M.) on school nights. If call sounds like it will fall within these time limits, do not respond. (We would like to have you but school comes first.)

- 4.1.4 Will not be allowed to be in hazardous situation or placed in personal jeopardy.
- 4.1.5 Pagers will not be taken to school.
- 4.1.6 Will not be allowed to respond to scene in personal vehicle. May ride to scene in departmental vehicle or may ride to scene with firefighter. When responding to station, Cadet will obey all traffic laws and speed limits pertaining to normal driving. Must have current Michigan Drivers License.
- 4.1.7 Will not operate apparatus, or power equipment unless authorized and supervised by Fire Department Chief and Training Officer.
- 4.1.8 Ages 15 to 17 must have written parental consent.
- 4.1.9 Ages 15 to 17 must have work release from the school..
- 4.1.10 Must maintain current CPR card and medical training once it is obtained. Obtaining training is the responsibility of the Cadet and will be received in a timely manner. Must be age 17 to take Firefighter I and Medical First Responder classes.
- 4.1.11 Cadets MAY assist with EMS incidents where they have the expertise and/or there is a need for their involvement.
- 4.1.12 Will not be allowed to have lights or siren on personal vehicle.
- 4.1.13 Will be evaluated by Delegated Fire Official on a regular basis as to participation, performance and attitude. Can be dismissed if not meeting the above mentioned. The Cadet will have the right to appeal to the Chief or his/her delegated official in writing, within 10 days of the incident or dismissal.
- 4.1.14 Will be expected to do whatever regular members are required to do. (Example: training, monthly checks, clean up, etc.)
- 4.1.15 Cadets are not required to make 50% of the alarms but will attend as many as possible.
- 4.1.16 When on calls, Cadets will be under the direct supervision of an Officer and will do as directed.
- 4.1.17 Cadets will remain at the fire hall after an alarm until apparatus is Washed, in service and clean up is complete, unless excused by Officer in charge.
- 4.1.18 Cadets will be issued gear on an “as available” basis. (A regular Firefighter has priority over gear). If you are issued gear and a firefighter is in need of an article, it could be taken without notice.

- 4.1.19 Cadet will not use any Fire Department equipment or gear that has not been issued to them.
- 4.1.20 The Captain will issue all gear.
- 4.1.21 All gear will be kept at the station.
- 4.1.22 Cadet will be expected to keep gear clean. Any damaged gear will be reported to the Captain immediately for repair and his records. It may be taken out of service.
- 4.1.23 Cadet will maintain a neat, clean appearance when at the hall. Only acceptable attire will be permitted. Remember you are representing Garfield Township Fire Department and will encounter many different people.
- 4.1.24 Any uniform purchased will be in accordance with departmental guidelines.
- 4.1.25 Any Cadet found to be using/under the influence of drugs or alcohol While at the hall or responding to an alarm will be dismissed. This may Be appealed to the Chief, in writing within 10 days of incident, ay which time the Delegated Fire Official in charge of the Cadet program will also be notified.
- 4.1.26 It will be the responsibility of the parents for re-payment to the Township for classes taken by the cadet if cadet leaves before 2 years after completing the class.

5.0 Disciplinary Procedures:

- 5.1.1 **First Incident:** The Delegated Fire Official in charge of the Cadet Program will issue a verbal warning.
- 5.1.2 **Second Incident:** If a second incident occurs, and discipline is deemed necessary, a thirty (30) day minimum suspension will be issued. At this time all gear will be surrendered to the Delegated Fire Official.
- 5.1.3 **Third Incident:** If a third incident occurs, and disciplinary action is deemed necessary, Cadet will be immediately dismissed. At this time the former Cadet will surrender all department issued gear within 24 hours. Failure to comply with this will result in charges being filed against the former Cadet through the Michigan State Police.
- 5.1.4 At the time of dismissal, the former Cadet will refrain from associating Him or herself with the Garfield Township Fire Department and will not

Convey to any other person that they are a representative, or associated with the Garfield Township Fire Department in any capacity or give any indication that they are. If you represent yourself as such, charges may be filed on behalf of Garfield Township Fire Department.

- 5.1.5 Any lost or maliciously damaged gear will be paid for or replaced by Cadet.

6.0 Conclusion

This Cadet Program is one facet of that commitment. The ultimate goal of this program is to provide future firefighter valuable experience and knowledge of firefighting operations.

I, _____ understand and accept the above rules and requirements to be involved in the Garfield Township Fire Department Cadet Program.

Signature of Applicant

Date

Parent or Guardian Signature